

SAYREVILLE BOARD OF EDUCATION

TO: MEMBERS OF THE BOARD OF EDUCATION
MS. ERIN HILL
DR. MARILYN SHEDIACK
THE BUSCH LAW GROUP LLC

FROM: DR. RICHARD LABBE

DATE: FEBRUARY 21, 2017

AGENDA
REGULAR MEETING
FEBRUARY 21, 2017

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. PUBLIC NOTICE
- IV. ROLL CALL
- V. EXECUTIVE SESSION
- VI. STUDENT COUNCIL REPRESENTATIVE'S REPORT
 - Zachary Corby
- VII. PARENT INVOLVEMENT REPRESENTATIVE'S REPORT
- VIII. ATTORNEY'S REPORT
- IX. PRESENTATION
 - NCWIT Awards – Mr. E. Glock-Molloy
(National Center for Women & Information Technology)
 - 2017-18 Budget – Special Education – Dr. R. Labbe
 - Transportation – Mrs. C. Vastano
 - Personnel – Dr. R. Labbe

X. CORRESPONDENCE

- Monthly Technology Work-Order Report
- Monthly Maintenance Work-Order Reports

XI. APPROVAL OF MINUTES

- Approval of the Regular & Executive Session of February 7, 2017

XII. SUPERINTENDENT'S REPORT OVERVIEW

XIII. SUPERINTENDENT'S REPORT

A – VISION 2030: FINANCE & INFRASTRUCTURE

Discussion Item: Committee Report

FINANCE

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Resolution on Transfers for the month of January 2017.

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Transfer Spreadsheet in accordance with S-1701 for the month of January 2017.

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the list of bills dated February 21, 2017, prepared by the Board Secretary in the amount of \$5,547,971.43 for the Operating Account.

4. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the list of bills dated February 21, 2017, prepared by the Board Secretary in the amount of \$96,823.08 for the Cafeteria Account.

5. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the list of bills dated January 2017 prepared by the Board Secretary in the amount of \$8,424.00 for the Athletic Account.

6. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the January 2017 payroll prepared by the Board Secretary in the amount of \$5,596,962.16 for the Payroll Account.

7. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Secretary Report for the month of January 2017.

8. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Treasurer of School Monies Report for the month of January 2017.

9. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the resolution regarding the requisition of taxes (T-1 Form) from the Borough of Sayreville.

10. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Petty Cash Report for the Superintendent’s Office for the month of January 2017.

11. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Petty Cash Report for the Business Office for the month of January 2017.

12. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the acceptance of a donation of twelve Chromebooks valued at \$2,334.00 from the Wilson Elementary School PTO.

13. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following substitute nurse daily rate of pay for half-day coverage for school year 2016-17 as indicated below:

<u>Certified Substitute Type</u>	<u>Half-Day Rate</u>
School Nurse	\$100.00

14. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the participation of up to two (2) wrestling state qualifiers and up to two (2) coaches at the NJSIAA State Championship Wrestling Tournament from Friday, March 3 through Sunday, March 5, 2017, in Atlantic City, New Jersey. Expenses paid per student-athletes and coaches in accordance with gsa.gov guidelines and Board Policy:

- Mileage: .31 per mile
- Lodging: \$99 per day
- Meals: \$64 per day

BUILDINGS AND GROUNDS

15. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following facility use permits:

- a. Retroactively, St. Peter’s University holding graduate classes at the Eisenhower Elementary School on the following Tuesdays: February 7, 21, March 7, 21, April 4, 18, 25 and May 2, 2017, in the media center. Fees in accordance with schedule.
- b. Adult ELL classes at the Sayreville War Memorial High School on Wednesday, February 22 and March 1, 2017, from 6:00 pm to 8:00 pm in Room A-54.

- c. ESS, Effective School Solutions holding family support group meetings at the Sayreville War Memorial High School on the following Mondays: February 27, March 27, April 24, May 22 and June 19, 2017, in Room L109.
- d. Indian Culture Dwarkadhis Temple utilizing the Sayreville Middle School for overflow parking on the following dates: Saturday, March 18 and Sunday, April 23, 2017, from 4:00 pm to 9:00 pm. Fees in accordance with schedule.
- e. High School Girls Soccer hosting a girls and boys soccer and field hockey annual alumni game at the Sayreville War Memorial High School on Saturday, June 10, 2017, from 9:00 am to 3:00 pm on the stadium turf field.

SUPPORT SERVICES

16. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the use of Board buses on the following dates to shuttle passengers between the Sayreville Middle School and Dwarkadhis Temple in Parlin. All costs are to be paid by Dwarkadhis Temple.

Date	Buses	Cost Per Bus
Saturday, March 18, 2017	3	\$223.59
Sunday, April 23, 2017	2	\$231.17

17. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following trips:

- a. On Friday, March 3, 2017, thirty students from the Sayreville High School Model United Nations Organization and three teachers to attend the Philadelphia Model United Nations Conference at the Wyndham Hotel in Philadelphia. Students will participate in academic exercises with competition based events. One Board bus will be utilized at a cost of \$501.28 (salary \$413.38 – fuel \$87.90) to be paid by the Board of Education. Students are looking to raise money to offset the cost of the trip.
- b. On Monday, March 6, 2017, three Sayreville High School MD students, one teacher and two paraprofessionals to Elijah’s Promise in New Brunswick. Students will participate in setting up and cleaning up lunch at this soup kitchen. One Board bus will be utilized at a cost of \$224.71 (salary \$197.21 – fuel \$27.50) to be paid by the Board of Education. Alternate Date: March 21, 2017

- c. On Tuesday, March 21, 2017, three Sayreville High School MD students, one teacher and two paraprofessionals to Elijah’s Promise in New Brunswick. Students will participate in setting up and cleaning up lunch at this soup kitchen. One Board bus will be utilized at a cost of \$224.71 (salary \$197.21 – fuel \$27.50) to be paid by the Board of Education. Alternate Date: April 4, 2017
- d. On Wednesday, June 7, 2017, fifty-three Samsel Upper Elementary School students and three teachers to Truman Elementary School. Students will instruct groups of kindergarten students using books and activities they have created for the Children’s Literature Project. Two Board buses will be utilized at a cost of \$85.20 (salary \$83.44 – fuel \$1.76) per bus for a total of \$170.40 to be paid by the Board of Education.

18. The Superintendent recommends and so moves the Board of Education of Sayreville to approve:

- a. Placement of the following classified student in out-of-district placement for the 2016-2017 school year. (Transportation is required).

Student ID	School	Cost per Student	Total Cost
4713626939	CPC High Point School	\$64,796.40 (pro-rated)	\$64,796.40 (pro-rated)

- b. Bedside instruction for student ID# 7180593232 costing \$72.17 per hour payable to Pyramid Healthcare, Quakertown, PA.
- c. The purchase of a Chromebook and Google EDU Management Console License totaling \$267.89 payable to CDW Government. This purchase is for student ID# 3938789025.
- d. Tuition at Bancroft, Cherry Hill, NJ for student ID# 9472421582 at a daily rate of \$318.41, effective 2/21/17.

B – VISION 2030: STUDENT ACHIEVEMENT**Discussion Item: Committee Report****CURRICULUM**

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the establishment of an Air Force Junior Reserve Officer Training Corps (AFJROTC) unit at Sayreville War Memorial High School for the 2017-18 school year and under the Title provisions of Public Law 88-647, The Reserve Officer Training Corps Vitalization Act of 1964, Section 2031, and Chapter 102, Title 10, United States Code (USC).

CO-CURRICULUM

2. The Superintendent recommends and so moves the Board of Education of Sayreville to retroactively approve the attendance of an additional teacher at the New Jersey State DECA Competition on Conference in Atlantic City, NJ on February 21 - 23, 2017. The additional teacher is required to meet the required student to teacher ratio.

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Arleth Elementary School Winter Festival, which was previously approved for Thursday, February 9, 2017, to be rescheduled to Thursday, March 2, 2017 from 6:00 pm to 8:00 pm in the Arleth all-purpose room, library, gym and courtyard. We are expecting approximately 200 people to join us for an evening of games, face painting, stories and many other fun activities.

4. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Project Before PTO Dr. Seuss' birthday celebration and Read Across America Party on Friday, March 3, 2017 from 6:30 pm to 9:30 pm. The event will take place in the auxiliary gym at the SUES. We expect approximately 50 students and their parents for an evening of reading, crafting, and snacking.

5. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Truman Science Fair Night on Friday, April 21, 2017 from 6:30 pm to 8:00 pm at Truman School.

6. The Superintendent recommends and so moves the Board Of Education of Sayreville to approve the Wilson School PTO Club Kindergarten Rocks Show on Wednesday, April 26, 2017 from 7:00 pm to 8:00 pm in the Wilson School Auditorium.

7. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a Book Bingo on Thursday, March 30, 2017 from 6:30 pm to 8:30 pm in the Wilson School Gymnasium.

C – VISION 2030: GOVERNANCE

Discussion Item: Committee Report

1. The Superintendent recommends and so moves the Board of Education of Sayreville to **not** require the students and staff of the Samsel Upper Elementary School to make up the school day missed on January 30, 2017 due to a power failure.

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Statement of Assurance (Attachment) verifying that it has adopted and will assure compliance with all policies and regulations in accordance with Part B of the IDEA and N.J.A.C. 6A:14-1.2(b).

D – VISION 2030: PERSONNEL

Discussion Item: Committee Report

Approval of Retirements

1. The Superintendent recommends and so moves the Board of Education of Sayreville to honor the retirement of Susan Piasecki, Science Teacher at the Sayreville Middle School, effective July 1, 2017.

Approval of Resignations

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the resignation of Rana Cardoso, Lunchroom/Playground Aide at Eisenhower Elementary School, effective February 24, 2017.

Approval of Terminations

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the termination of Melissa Cruz, Lunchroom/Playground Aide at Arleth Elementary School, effective February 22, 2017.

Approval of Leave Requests and Modifications

4. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the leaves of absence and modifications for school year 2016-17 as listed below. *Any changes made to previous approved dates are in bold type.*

Staff	Position	Department or School	Type of Leave of Absence	Dates
Toor, Lakhvir	Part-time Paraprofessional	Middle School	FMLA	Retroactive 02/16/2017 through 02/28/2017
Vetter, Stacy	Special Education Teacher	Middle School	Disability	04/18/2017 through 06/30/2017
Yuhas, Colleen	Grade 4 Social Studies/ LAL Teacher	SUES	Disability	Retroactive 01/24/2017 through TBD

Approval of New Hires and Modifications

5. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the employment of the following personnel (Certificated) for school year 2016-17 at the salaries and assignments indicated below. *Any changes made to previous approved dates are in bold type.*

Name	Location	Assignment	2016-17 Salary	Effective Dates	Track
Mondano, Jennifer (S. Vetter)	SMS	Replacement Special Education Teacher	Prorated (\$45,853 + \$125 Stipend =) \$45,978 (BA, Step 1)	09/08/2016 through 06/30/2017	Non Tenure
Parse, Ashley (C. Yuhas)	SUES	Replacement Social Studies/ LAL Teacher	Prorated \$45,853 (BA, Step 1)	02/16/2017 through TBD	Non Tenure
*Szejnrok, Laura (K. Bolster)	Arleth School	Replacement Special Education Teacher	Prorated (\$47,853 + \$125 Stipend=) \$47,978 (BA + 30, Step 3)	03/20/2017 through 06/30/2017	Non Tenure
*Wonaszek, Thomas (C. Whalen)	Truman School	Replacement Physical Education/Health Teacher	Prorated \$46,353 (BA, Step 3)	02/22/2017 through 06/30/2017	Non Tenure

6. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the employment of the following (Non-Certificated) personnel for school year 2016-17 at the salaries and assignments indicated below.

Name	Location	Assignment	2016-17 Salary	Effective Dates
*DeVico, Deborah (J. Wille)	Wilson School	Lunchroom/ Playground Aide (3 hours per day)	\$10.71 Hourly Prorated Annualized Salary \$5,847.66	02/27/2017 through 06/30/2017

**Conditional upon final approval by the New Jersey Department of Education and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. or N.J.S.A. 18A:6-4.13 et seq.*

Approval of Advisors

7. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following advisor at the assignment and stipend indicated below for school year 2016-17.

Name	Assignment	2016-17 Stipend
Wrightson, Kirsten	Literary Magazine	\$2,882

Approval of Volunteer Coaches

8. Pursuant to N.J.A.C. 6:11-4.6 the Superintendent recommends and so moves the Board of Education of Sayreville to approve the following personnel and assignments indicated below as a coaching aide (unpaid) for school year 2016-2017.

Name	Assignment
Simon, Alex	MS Spring Track (Boys/Girls)
Watson, Christopher	Golf

Approval of Workshop Instructors

9. The Superintendent recommends and so moves the Board of Education of Sayreville to approve payment of \$150 per session to Judith Berg-Friel, School Nurse at Arleth Elementary School, to provide CPR training for staff members for school year 2016-17.

10. The Superintendent recommends and so moves the Board of Education of Sayreville to approve payment of \$150 per workshop to the personnel and assignments indicated below.

Name	Title	Session
Russo, Cecilia	“Hubba Hubba Doc Hub”	March 14, 2017 (am)
Victorero, Lizbeth	“No Fear Poetry”	March 14, 2017 (pm)

Approval of Professional Days

11. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following professional days at the amounts listed in addition to mileage at the employee’s respective contractually negotiated rate.

Name	Professional Day	Date	Registration Fee
Avshalumova, Linda	2017 The New Jersey Speech-Language-Hearing Association	04/27/17 04/28/17	\$350.00
Braun, Edith	School Nurse Workshops Centra State - Transgender, Pulmonary, Mental Health	02/22/17 03/23/17 04/26/17	\$135.00
Coleman, Aimee	2017 NAFME Eastern Division Conference	04/06/17 04/07/17	\$180.00
DellaFave, Alysse	Bringing Social Studies to Life	03/23/17	\$149.00
Fischer, David	Psychotherapy Networker Symposium	03/24/17	\$301.00
Garcia, Eugene	Glazier Atlantic City Football Clinic	02/24/17	Free
Hensle, Ashly	Bringing Social Studies to Life	03/23/17	\$149.00
Hornlein, Justin	Glazier Atlantic City Football Clinic	02/24/17	Free
Knaster, David	Special Education Director's Academy	03/10/17	Free
Kruh, Mary	Mathematical Forensics: Solving Crimes Using Mathematics, Grades 10-12	03/03/17	\$195.00
Law, Thomas	ATSNJ 2017 Annual Conference and Business Meeting	02/27/17	\$140.00
Loch, Deanna	Planning for the Future is Vital	03/31/17	Free
Mages, Laura	Rutgers Guided Reading Workshop	03/02/17	\$150.00
Mojzsis, Katherine	NADA, New York Art Fair	03/03/17	Free
Preston, Robert	Responsive Classroom - Responding to Misbehavior	03/13/17	\$199.00

XIV. PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY

XV. SUPERINTENDENT'S REPORT APPROVAL

- **VISION 2030 FINANCE AND INFRASTRUCTURE**
- **VISION 2030 STUDENT ACHIEVEMENT**
- **VISION 2030 POLICY**
- **VISION 2030 PERSONNEL**

XVI. DELEGATE TO THE NEW JERSEY SCHOOL BOARDS ASSOCIATION

Kevin Ciak

XVII. SPECIAL COMMITTEE REPORTS

XIII. DISCUSSION

XIX. PUBLIC PARTICIPATION

XX. NEXT MEETING DATES

- March 7, 2017
- March 21, 2017

XXI. ADJOURNMENT

Time: _____