



Sayreville Public Schools
Vision 2030

P.O. Box 997
Sayreville, New Jersey 08871
Phone: 732-525-5200
Fax: 732-727-5769



Dr. Richard R. Labbe, Superintendent of Schools

Dr. Marilyn J. Shediack, Assistant Superintendent

Ms. Erin Hill, Business Administrator/Board Secretary

February 17, 2017

Dear Parents:

On behalf of the Sayreville Public Schools, I would like to introduce to you to our Project Before Pre-School Program and let you know that it would be an honor and a privilege to have the opportunity to educate your child.

Our curriculum follows the *Tools of the Mind* curriculum, and is in alignment with New Jersey's "Early Learning Standards: Creating the Conditions for Success." Furthermore, our program promotes the intellectual, language, physical, social, and emotional development necessary for your child's future success. In fact, during the course of each school day, all children will be encouraged to participate in group activities as well as make independent choices about their learning. In addition, the program is staffed with New Jersey DOE certified teachers who are assisted by a teacher aide. Together these professionals provide a safe and effective learning environment which embraces the best practices in early childhood education.

On **February 20, 2017**, the Sayreville Public Schools will begin accepting enrollment applications from parents of children, who will turn **three** years of age on or before **September 30th**, for our **Project Before Preschool Programs for the 2017-2018 school year**. As we did last year, all parents will be required to complete an **electronic application and registration packet** using our registration software called **InfoSnap**. Therefore, whether your child is new to the district or currently being educated in our Project Before preschool program, **ALL** parents of eligible preschool students will need to visit our website to register via InfoSnap. The link to student registration will be clearly identified on the homepage and in the Parent section of our district website (www.sayrevillek12.net) as "**Student Registration**." Once in this registration page you can obtain pertinent information regarding the registration of all students, including preschoolers, and you can begin completing the InfoSnap application by clicking on the link entitled "**InfoSnap Online Registration**." Please make sure that you complete all sections required in the application and after providing your electronic signature, that you submit it.

A day or two after you submit your application, you will receive an email from us providing you with further instructions, which will include when and where to send in as a deposit the September 2017 tuition fee if your child is a **tuition student** and not eligible for preschool children with disabilities services. **Please note that the district will not provide refunds after August 1, 2017.** Once we receive your deposit, the Administrative Assistant for Project Before will contact you to schedule a time for you to meet so that we can verify the age of your child. In addition to that, she will collect your immunization and health information. If your child is a tuition student, there will be no need to verify your residence in Sayreville. However, if your child is eligible to receive preschool children with disabilities services, when you meet with the aforementioned staff member, you will need to provide **proof of residency** substantiated by **at least four original documents**, such as a certificate of occupancy, deed, mortgage agreement, borough tax bill or lease, etc. as per N.J.A.C. 6A:28-2.5.



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In **June** a representative from Project Before will contact you to confirm your child's specific placement for the 2017-18 school year. On **June 12, 2017** there will be **workshop** for the parents of all Project Before students in the Samsel Upper Elementary School Cafeteria at 7 pm. Likewise, in the afternoon on **September 7, 2017** we will hold **Preschool Orientation** for both **parents and students** at their respective school. Specific times for orientation will be provided during the summer.

The following documents must be presented when registering your child:

1. Child's official birth certificate.
2. Physician's certificate indicating that the child has received the following immunizations as required by the New Jersey State Department of Health:
 - (a) Measles – two (2) doses given at least one month apart both doses being given after the first birthday or laboratory evidence of immunity in place of 2nd dose.
 - (b) Rubella – one (1) dose on or after the first birthday.
 - (c) Mumps – one (1) dose on or after the first birthday.
 - (g) Chickenpox – one (1) dose on or after the first birthday or proof of disease immunity.
3. Physician's certificate indicating the child has received a Mantoux test for Tuberculosis within six months of the start of the school year unless he/she is not required under current state regulations.
4. Certificate indicating that the child has had a complete physical examination by his personal physician including a vision and hearing screening, within a year of September entrance (e.g., the twelve months preceding start of school.)
5. **(Only if your child is eligible to receive preschool children with disabilities services)** Proof of residency substantiated by **at least four original documents**, such as a certificate of occupancy, deed, mortgage agreement, borough tax bill or lease, etc. as per N.J.A.C. 6A:28-2.5.

The registration of a child is not complete until the above requirements have been submitted.

The Project Before Preschool Program is a place *where excellence is sowed, character is cultivated, and childhood is nurtured and cherished!* Thus, we thank you for allowing your family to become a part of ours. If you ever have any questions, concerns, or suggestions, please feel free to contact me.

Sincerely,

Richard R. Labbe, Ed. D
Superintendent of Schools

Educating Today's Learners to Be Tomorrow's Leaders