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Staff Acceptable Use Policy
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As a user of Sayreville Public School's computing facilities, I agree to the following rules and provisions in addition to those specified in the Acceptable Use Policy:

1. I will only use the software to which I have been granted express rights by the school administration.
2. I will not copy unauthorized software onto the local drive or onto the network drive.
3. I agree to abide by any patent, copyright, or license restrictions that may relate to the use of the computing facilities, products, programs, or documentation. I agree not to copy, disclose, modify, or transfer any such materials that I did not create without the express consent of the original owner, or copyright holder. I agree not to use Sayreville Public School's computing facilities to violate the terms of any software license agreement, or any applicable local, state, or federal laws.
4. I agree not to use Sayreville Public School's computing facilities for any purpose other than that for which it was intended.
5. I will not use my privileges to access other computing facilities to which Sayreville Public School is connected without appropriate approvals to do so.
6. I will immediately report any student violation of the Acceptable Use Policy. I understand that not doing so may result in penalties and repercussions.
7. I will ensure that there is no food or beverages near the computer.
8. I will report immediately to my supervisor any physical vandalism (e.g., missing mouse balls, missing keys from the keyboard, rearranged keys, etc.) I understand that by not doing so, my class will be held responsible for the damage.
9. I will not download any material to a network or local hard drive.
10. I will not access SASIxp (our student database) in the presence of any student.
11. I will not share my password with any student or in the presence of any student.
12. I understand that violation of any provision of this agreement or the Acceptable Use Policy may result in the curtailment in the privilege of using district technology and/or an official reprimand.
13. This agreement remains in force as long as I make use of Sayreville Public School's computing facilities or services.

I have read, I understand and I will abide by the Sayreville Public School's Acceptable Use Policy and agreements listed above. I realize that violation of these provisions may result in disciplinary action.

Teacher or Staff Member's Name (please print) _____

Signature _____

School: _____ Position: title/department: _____