

SAYREVILLE BOARD OF EDUCATION

TO: MEMBERS OF THE BOARD OF EDUCATION  
EMIDIO D'ANDREA  
CARLA SUTHERLAND  
JOSEPH J. JANKOWSKI

FROM: DR. FRANK R. ALFANO

DATE: APRIL 29, 2008

PROPOSED AGENDA  
REORGANIZATION MEETING  
APRIL 29, 2008

1. CALL TO ORDER
2. PUBLIC ANNOUNCEMENT

IN ACCORDANCE WITH CHAPTER 231, P.L. Law 1975, this public reorganization meeting of the Sayreville Board of Education has been established by faxing a copy of the public meeting notice to THE HOME NEWS TRIBUNE. In addition, copies of the announcement of this meeting have been sent to the Borough Clerk and a copy of the notice of the meeting has also been posted on the bulletin board outside of the Office of the Secretary to the Board.

3. PLEDGE OF ALLEGIANCE
4. ANNOUNCEMENT OF THE OFFICIAL RESULTS OF THE BOARD ELECTION HELD ON APRIL 15, 2008

<u>Three Year Term Candidates</u>	<u>At Polls</u>	<u>Absentee</u>	<u>Provisional</u>	<u>Total</u>
Michael Macagnone	1639	30	1	1670
Pasquale Lembo	1616	29	0	1645
Laurie Esposito	1534	34	1	1569
Phyllis Batko	1723	37	1	1761

Public Question #1 - Budget

Yes	1153	21	1	1175
No	1711	37	0	1748

5. READING OF THE NEW JERSEY SCHOOL BOARDS ASSOCIATION CODE OF ETHICS FOR BOARD MEMBERS
6. SWEARING IN OF NEWLY ELECTED BOARD MEMBERS
7. ROLL CALL
8. NOMINATION AND ELECTION OF OFFICES OF PRESIDENT AND VICE PRESIDENT
9. PRESENTATION: ODYSSEY OF THE MIND

Sayreville Board of Education  
Resolution #2007-08-023

WHEREAS, the Sayreville Board of Education encourages Extra-Curricular Activities for our students; and

WHEREAS, it has come to this Board's attention that the Sayreville War Memorial High School Odyssey of the Mind Team was awarded Second Place in the Liberty Regional Tournament which advanced them to the State Tournament where one team was awarded First Place and the second team was awarded Fourth Place; and

WHEREAS, this Board is extremely proud of these students for their dedication and perseverance to excel; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Borough of Sayreville, County of Middlesex, State of New Jersey, hereby commends and honors the Sayreville War Memorial High School Odyssey of the Mind Team for their outstanding accomplishments during this school year; and

BE IT FURTHER RESOLVED, that this Board encourages all students of the Sayreville Public Schools to follow the example of these remarkable students who strive to be the best that they can be; and

BE IT FURTHER RESOLVED, that a copy of this resolution, executed by the President and the Business Administrator/Board Secretary on behalf of the Sayreville Board of Education, be presented to the Sayreville War Memorial High School Odyssey of the Mind Team at the Reorganization Meeting of the Board of Education, this twenty-ninth day of April, Two Thousand and Eight.

10. BOARD APPROVAL IS REQUESTED TO SET BOARD MEETING DATES FOR THE COMING YEAR:

Pursuant to Section 13 of the Open Public Meetings Act, Chapter 231, P.L. 1975, the following is a list of regular public meetings of the Board of Education of the Borough of Sayreville commencing May 20, 2008, at which meeting action may be taken on any matter legally brought before the Board of Education. These meetings shall take place at the Dr. Marie Parnell Library/Media Center at Sayreville War Memorial High School, at 5:30 PM Executive Session and 7:30 PM Public Session except as noted.

Tuesday, May 20, 2008 (SUES Gym)	Tuesday, June 24, 2008
Tuesday, July 15, 2008	Tuesday, August 19, 2008
Tuesday, September 16, 2008	Tuesday, October 21, 2008
Tuesday, November 18, 2008	Tuesday, December 16, 2008
Tuesday, January 20, 2009	Tuesday, February 17, 2009
Tuesday, March 17, 2009	Tuesday, April 14, 2009

It is hereby directed that this notice shall be posted in accordance with the previous Board Resolution, mailed to the various newspapers in accordance with previous Board Resolution, mailed to those persons requesting said notice in accordance with previous Board Resolution and also published by the Board of Education in the legal advertisement section in the official newspapers of this Board of Education.

11. BOARD APPROVAL IS REQUESTED NAMING THE BOARD SECRETARY FOR THE COMING YEAR.

WHEREAS, N.J.S.A. 18A:17-5 requires the appointment of a Board Secretary.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoint Emidio D'Andrea as Board Secretary for the period July 1, 2008 through June 30, 2009.

12. BOARD APPROVAL IS REQUESTED TO NAME THE PUBLIC AGENCY COMPLIANCE OFFICER FOR THE 2008-09 SCHOOL YEAR.

WHEREAS the Sayreville Board of Education has been made aware of the need for compliance with P.L. 1975, C.1237, (NJAC 17:27-3.2) and

WHEREAS, as part of that compliance an officer or employee must be designated as Public Agency Compliance Officer,

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints Emidio D'Andrea, the Business Administrator/Board Secretary as the Public Agency Compliance Office (P.A.C.O.) for contracts.

13. BOARD APPROVAL IS REQUESTED TO NAME A QUALIFIED PURCHASING AGENT FOR THE 2008-09 SCHOOL YEAR.

WHEREAS the Sayreville Board of Education wishes to recognize that Emidio D'Andrea is a Qualified Purchasing Agent pursuant to the Public School Contracts Law.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints Emidio D'Andrea, the Business Administrator/Board Secretary as the Board's Qualified Purchasing Agent who may exercise the duties of a Qualified Purchasing Agent pursuant to N.J.S.A. 18A:18A-3 and N.J.S.A. 18A:18A-2b.

14. BOARD APPROVAL IS REQUESTED TO NAME CARLA SUTHERLAND AS THE AFFIRMATIVE ACTION OFFICER FOR THE DISTRICT FOR THE 2008-09 SCHOOL YEAR.

15. BOARD APPROVAL IS REQUESTED TO NAME THE TREASURER OF SCHOOL MONIES FOR THE 2008-09 SCHOOL YEAR.

WHEREAS N.J.S.A. 18A:17-31 requires the appointment of a Treasurer of School Monies.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoint Wayne Kronowski as the Treasurer of School Monies for the period July 1, 2008 through June 30, 2009.

16. BOARD APPROVAL IS REQUESTED TO NAME THE BOARD ATTORNEY FOR THE 2008-09 SCHOOL YEAR.

WHEREAS the Sayreville Board of Education requires the professional services of a Board Attorney.

NOW THEREFORE BE IT RESOLVED that the law firm of Wilentz, Goldman & Spitzer, 90 Woodbridge Center Drive, Woodbridge, NJ 07095, be appointed as legal counsel from July 1, 2008 through June 30, 2009 to the Sayreville Board of Education; and

BE IT FURTHER RESOLVED that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is exempt therefrom pursuant to the provisions of the Public School Contracts Law as provided in N.J.S.A. 18A:18A-5.

17. BOARD APPROVAL IS REQUESTED TO SET POLICY AND CERTAIN FISCAL PROCEDURES FOR THE 2008-09 SCHOOL YEAR.

WHEREAS this Board of Education is required by law to hold a reorganization meeting on this day and at said reorganization meeting to perform certain acts in making certain appointments as required by law; and

WHEREAS, it would be to the best interest of this school district to ratify all of the existing rules, regulations and policies of previous Boards of Education:

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Sayreville, County of Middlesex, New Jersey, as follows:

The President and Secretary of this Board and the Treasurer of School Funds are hereby authorized as persons to sign the checks of this Board.

No contract or legal documents will bind the Sayreville Board of Education unless executed by the President and Secretary. In the absence of the Secretary, the Assistant Superintendent of Schools will execute such documents.

In the matters of checks issued by the Board of Education, with the exception of payroll checks, all other checks must have signature of the President, Treasurer and Secretary. In the absence of the President or Secretary, the Vice President's and Assistant Superintendent's signatures are required.

18. BOARD APPROVAL IS REQUESTED TO NAME OFFICIAL NEWSPAPER OF THE BOARD FOR THE 2008-09 SCHOOL YEAR.

WHEREAS N.J.S.A. 18A:18A-1 et seq. requires the Board to designate an official newspaper.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education names the Home News Tribune and The Star Ledger as the official newspapers of the Sayreville Board of Education for the period July 1, 2008 through June 30, 2009.

19. BOARD APPROVAL IS REQUESTED TO NAME THE OFFICIAL DEPOSITORIES OF THE BOARD FOR THE 2008-09 SCHOOL YEAR.

WHEREAS this Board of Education is required by N.J.S.A. 18A:17-34 to designate a depository of school monies.

NOW THEREFORE BE IT RESOLVED that the Amboy National Bank, PNC Bank, MBIA and Peapack Gladstone Bank are hereby designated and established as the official depositories for the funds of this school district.

<u>Bank</u>	<u>Account</u>	<u>Account #</u>
MBIA	Investment	000-3001 to 3006
		000-77A4
		000-77C0
		000-7708
		000-77E6
		000-77G1
		000-77H9
		000-77K2
		000-77M8
		PNC Bank
Cafeteria	000-5657	
SWMHS Athletic	000-6772	
Bond	000-5665	
Amboy National Bank	Operating	000-6003
	Operating	000-9005
	Operating	000-0555
	Payroll	000-6046
	Payroll Agency	000-9509
	Unemployment	000-373-1
	Unemployment Savings	000-3115
	SWMHS Activities	000-8274
	SWMHS Activities	000-0230
	SWMHS Activities	000-4087
	SMS Activities	000-3220
	SMS Activities	000-3117
	Eisenhower School	000-3662
	Wilson School	000-3212
	Truman School	000-3174
	Arleth School	000-3131
UES Activities	000-3125	
Investments	Various	
Bank of America	SWMHS – Investments	Various

20. BOARD APPROVAL IS REQUESTED TO NAME THE AUDITOR.

WHEREAS N.J.S.A. 18A:23-1 requires the appointment of an auditor of the Board of Education's financial records.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoint the firm of Lerch, Vinci & Higgins, LLP, as Auditors from July 1, 2008 through June 30, 2009 and

BE IT FURTHER RESOLVED that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is exempt therefrom pursuant to the provisions of the Public School Contracts Law as provided in N.J.S.A. 18A:18A-5.

WITHDRAWN

21. ADOPTION OF THE 2008-2009 BUDGET

BE IT RESOLVED, that the Board approves that, upon approval of the General Fund Tax Levy of \$\_\_\_\_\_ for the base budget by the voters of the Borough of Sayreville at the annual school election, conducted on April 15, 2008 and approval of the Debt Service Fund Tax Levy of \$\_\_\_\_\_ the proposed budget for the 2008-2009 school year in the amount of \$\_\_\_\_\_ be formally adopted by the Board of Education.

BE IT RESOLVED, the Board of Education authorizes the Superintendent and the Business Administrator/Board Secretary to implement the 2008-2009 budget pursuant to policies and regulations of the New Jersey State Board of Education and the Sayreville Board of Education.

BE IT RESOLVED, the Board approves the amount of district taxes, inclusive of current expenses, capital outlay and Debt Service needed to meet the obligations of the Sayreville Board of Education for the 2008-2009 school year is \$\_\_\_\_\_ and that the Sayreville Board of Education is hereby requested to place in the hands of the Treasurer of School Monies that amount as per the following schedule:

Current Fund

<u>Due Date</u>	<u>Amount</u>	<u>Due Date</u>	<u>Amount</u>
July 10, 2008		January 10, 2009	
August 10, 2008		February 10, 2009	
September 10, 2008		March 10, 2009	
October 10, 2008		April 10, 2009	
November 10, 2008		May 10, 2009	
December 10, 2008		June 10, 2009	

**TOTAL**

Debt Service

July 10, 2008

January 10, 2009

**TOTAL**

22. PUBLIC PARTICIPATION ON REORGANIZATION AGENDA  
ITEMS ONLY

23. SUPERINTENDENT'S REPORT

24. PUBLIC PARTICIPATION ON SUPERINTENDENT'S REPORT  
ITEMS ONLY

25. DISCUSSION

- Sayreville Day 2008

26. PUBLIC PARTICIPATION

27. ADJOURNMENT

Time: \_\_\_\_\_

FA/mep